NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
MAY 2, 2016

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and a moment of silence. In attendance were Supervisors Steve Pany, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the minutes of the Board of Supervisors Meeting of April 4, 2016 and Bid Opening Minutes of April 21, 2016 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

ANNOUNCEMENTS

1. A request for bids for in-place road projects was advertised on April 13th and 20th and bids will be publicly opened on May 3rd at approximately 9 AM.
2. A special meeting will be advertised and held on May 11th, 4 PM. The sole purpose of this meeting is to award bids for the 2016 in-place paving season.
3. The Municipal Offices will be closed Monday, May 30th for the Memorial Day Holiday.
4. An Executive Session was held on April 26, 2016 to discuss litigation matters.
5. Boy Scout Matthew Weber from Troop 57 attended the meeting as a requirement toward earning the Citizenship in the Community merit badge.

TREASURER'S REPORT

Upon motion by Mark Hills, seconded by Steve Pany, the April Treasurer's report and checks # 10834-10939 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

OLD BUSINESS:

AWARD OF BID USED EQUIPMENT - PICKUP TRUCK

The high bidder awarded the truck at the April 4, 2016 meeting was unable to complete the sale, so upon motion by Steve Pany, seconded by Mark Hills, the Board awarded the sale of the 2000 dump truck to the second highest bidder at the bid price of $16,700.00. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

NEW BUSINESS:

KOLBE MINOR SUBDIVISION PRELIMINARY/FINAL

Steven Kolbe presented the Kolbe Minor Subdivision Plan to the Board. Upon motion by Steve Pany, seconded by Mark Hills, the Plan was approved as a Preliminary/Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer dated March 11, 2016.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated March 17, 2016.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated March 18, 2016.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of March 22, 2016.
5. The Developer shall comply with all of the provisions contained in the Planning Administrator's checklist letter dated April 7, 2016.

Kolbe Minor Subdivision continued . . .

6. The Developer shall contribute $200.00 to the Traffic Impact Fund.
7. The Developer shall contribute $2,500.00 to the Recreation Fund.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

KOLBE MINOR SUBDIVISION WAIVER REQUESTS

Steven Kolbe representing the Kolbe Minor Subdivision Plan requested relief from the following sections:

1) Section 5.03.D.3 pertaining to natural springs, lakes, wetland and ponds;
2) Section 5.03.E.7 pertaining street lights; and
3) Section 5.03Q.4 pertaining water service to the site.

Upon motion by Steve Pany, seconded by Mark Hills, the waivers were granted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

SCENIC VISTAS SUBDIVISION REVISED PLAN

Scott Frack and Doug Frederick presented the Revise Final Plan of Scenic Vistas, to the Board, in order to comply with the new NPDES permit requirements. Discussion regarding the pond and infiltration bed ensued. Upon motion by Mark Hills, seconded by Steve Pany, the Board tabled the Plan. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

TIMBERIDGE AGREEMENT SECTION 7

Upon motion by Steve Pany, seconded by Mark Hills, the Board approved the Timberidge Developer's Agreement, with regard to amended subdivision improvements in Section 7, subject to the following conditions:

1. Inclusion of Developer's engineer, Lehigh Engineering Associates' 100-year Flood Plain Plan dated 09/22/2015, last revised 11/13/2015, indicating flood plain limits subject to Barna Bridge removal and bridge approaches graded (drainage improvements) and relocated Barna driveway limits as part of the agreement;
2. Relocated Barna driveway shall be constructed to limits reflected on the plan;
3. Flood Plain Plan shall be revised to indicate Quarry Street storm sewer outfall relocation;
4. Agreement shall be subject to Barna receiving as access easement from the property owner of former Essroc property for the portion of driveway between Mill A Group property and Barna property;
5. Agreement shall be subject to Barna acceptance of relocated driveway location.
6. Security reduction for Creekside Drive will occur once the relocated Barna driveway is complete, the storm sewer outfall is relocated and as-built plans for public infrastructure are provided to the Township; and
7. Subject to Developer providing trucks to haul excavated material from Barna Bridge approach areas to a designated stockpile on nearby Township property.

The Developer agreed to the conditions.
Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

AWARD OF BID PROPANE FUEL

Upon motion by Mark Hills, seconded by Steve Pany, the contract for 2016-2017 propane fuel was awarded to Sharp Energy at their low bid price. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

AWARD OF BIDS GAS AND DIESEL FUEL BIDS

Fuels bids were advertised, received and reviewed through the Lehigh Valley Cooperative Purchasing Council bids for diesel and gas. Upon motion by Mark Hills, seconded by Steve Pany, the Board awarded the 2016-2017 contracts for gasoline fuel to PAPCO and diesel fuel to Mutual Oil Co. through the LVCPC. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Eugene Wolfgang, Faye Dr, Orefield, inquired about the prices.

RESOLUTION 05-02-16 PURCHASE STREET SWEEPER

Upon motion by Steve Pany, seconded by Mark Hills, Resolution 05-02-16 was adopted. Resolution 05-02-16 authorizes the negotiation, execution and delivery of the Governmental Lease-Purchase Agreement between North Whitehall Township and TCF Equipment Finance with regard to the purchase of a 2016 street sweeper. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes.

- Dick Getz, Mauch Chunk Rd., Coplay, asked the price of the sweeper.

MANAGER'S REPORT

- Mr. Bartlett requested that the Board authorize him to develop a written policy to establish guidelines for payment to the Tax Collector.

MOTION - Upon motion by Steve Pany, seconded by Mark Hills, the Manager is authorized to establish as payment policy for the payment to the Tax Collector with reconciliation at the end of the year. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

- Mr. Bartlett recapped a request from 2015 by representatives of the County and the D&L Trail, for the township to create a no parking Ordinance and install no parking signs to ease the parking problems at the Treichler's Bridge D&L Trailhead. The D&L Trail Commission will purchase the signs.

MOTION - Upon motion by Mark Hills, seconded by Steve Pany, the Solicitor is authorized to draft a No Parking Ordinance. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

- Mr. Bartlett noted that Buckeye Pipeline has staked areas along their pipeline in order to perform testing.

SOLICITOR'S REPORT – No report.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Dan Nemeth, Clearview Rd., Coplay, asked if the Tax Collector was bonded and how are her expenses calculated.
- Ronald Roth, Rt 309, Schnecksville, stated his opinion not to charge the Tax Collector for use of the office.
- Jim Morris, Riverview Rd., Slatington, thanked the Board for completing the pipe replacement and the road repair near his house.
- Bruce Stettler, Schnecksville, asked if the litigation mentioned in the executive session was a new lawsuit.
- Nick Felegy, Tri Clover Rd., Orefield, stated he remembered that at the July 2015 Board meeting the Solicitor asked for East Penn Trucking violations be dismissed and Supervisor Pany made a motion to do so, yet it is not in the minutes. It was noted that the request for dismissal was never made nor voted on as no legal cases were filed on East Penn Trucking on the last 2 years.
- Ray Deutsch, Vista Dr., Coplay, and Ray Bieak, IRT member, presented the plans for a 5K walk/run to take place on the newly completed section of the trail on June 12th, 2016. The event will include a ribbon cutting and the observation of the IRT's 20th anniversary.
- Eugene Wolfgang, Faye Dr., Orefield, announced he had tickets for the Upper Lehigh Lions' chicken dinner fund raiser, to be held on May 21st.
- Dick Getz, Mauch Chunk Rd., Coplay, inquired what the Board is going to do regarding the street light fee. He proposed they assess every parcel owner in the township since everyone benefits from the street lights.
- Don Travis and Jeff Barber, both of Manchester Place, Slatington, asserted that since their private street was not yet turned over to the Township, residents living there should not be assessed a street light fee, and that they are due a refund for the years they have lived there.
- Jeanene Bauer, Jordan Rd., Orefield, asked for clarification of the Solicitor's remark about the Executive session.

ADJOURNMENT Meeting adjourned at 9:07 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer